



## **THE KITE PRIMARY FEDERATION**

### **CURRICULUM COMMITTEE**

#### **TERMS OF REFERENCE**

1. **Name of the Committee:**

The name of this committee will be “The Curriculum Committee”.

2. **Composition of the Committee:**

The composition of the committee is a minimum of:

- Five governors plus the Executive Head Teacher (EHT).

3. **Quorum:**

The quorum of the committee is:

- Three Governors plus the EHT.

4. **Election of Chair:**

The Chair of the Committee shall be elected by the committee on an annual basis.

5. **Meetings**

The committee will meet once a term (three times a year) as a minimum.

6. **Clerk**

The Clerk of the Federation will minute the meetings.

## 7. Review:

The Terms of Reference will be reviewed annually by the committee at the first meeting of the academic year and recommendations made to the Full Governing Board for approval.

### The Terms of Reference:

The main function of the committee is to identify and advise the governing board on all matters concerning the curriculum of the schools, and their impact on outcomes for the children.

Specific tasks include:

- Monitoring of all aspects of the curriculum, including attainment and progress
- Monitoring the provision for, and attainment of, different groups
- Monitor all aspects of Church school status, including RE and collective worship
- Monitoring of pupil voice.
- Monitor progress against School Development Plans
- Review of complaints and feedback about the curriculum and make appropriate recommendations to the Governing Board regarding required actions.
- Review and approve all Policies relevant to the Committee as delegated from the Full Governing Board.
- Review of Link Governor visits: notes from Link Governor meetings will be collated and reviewed by the Committee.

This committee will work in close consultation with the EHT, staff and Link Governors at both schools, taking into consideration both local communities.

Under powers delegated by the Full Governing Board of The Kite Primary Federation, this Committee will review the School Development Plan in consultation with the Executive Head Teacher.

Approved by Full Governing Board	Chair of Governing Board
Date :	Signature:
Next Review due	Autumn Term 2024